

Position/Project Description #: 704

- One-time
 Short-term
 Ongoing

Volunteer Position/Project: Loaves & Fishes Food Prep Coordinator
includes being on-site 1:00-4:15 pm (6 times per year)

Department: Committees & Misc—Loaves & Fishes

Summary of responsibilities: Coordinate everything that leads up to serving a Loaves & Fishes meal, including recruiting volunteers, shopping for food and preparing the meal (frozen lasagna).

Qualifications: Person with a heart for the Loaves & Fishes ministry who enjoys working with others and can see needs and get them accomplished through others. Previous experience at Loaves & Fishes is very helpful, but not required.

Time commitment: Faith Church serves at Loaves & Fishes meal 6 times per year.

Responsibilities:

The “Food Prep Coordinator” could either do these tasks or have others cover some of them:

1. Recruit volunteers from Faith (publicity, sign-ups beginning 3 weeks before each meal)
2. Purchase food at Sam’s Club (frozen lasagna, peaches, green beans)
3. Pick up 10-20 loaves of bread at ICA.
4. Pick up free milk at Second Harvest warehouse.
5. Be on-site at Holy Rosary Church with 4 or 5 others from Faith and cook the meal, staying on-site until the Serving Coordinator arrives at 4:30 pm.

Further info will be provided by: Jean & Bob Bloden

Training provided by: Jean & Bob Bloden

Ongoing help/supervision provided by: Jean & Bob Bloden

Date this description was written: 7-19-11