

Position/Project Description #: 703
 One-time
 Short-term
 Ongoing

Volunteer Position/Project: Visitor follow-up

Department: Committees—Membership committee

Summary of responsibilities: After someone living in a nearby zip code visits Faith Church, be part of a team that contacts them and delivers a mug with treats and information.

Qualifications: Friendly person who wants to welcome others to Faith Church.

Time commitment: Contact can be made any time during the week after a person visits.

Responsibilities:

1. Maintain a supply of filled gift mugs.
2. Deliver mugs to people who have visited, usually after contacting them by phone to thank them for visiting (visitors are assigned to you by Assistant Chair of Membership Committee based on zip code).
3. Report back to Assistant Chair of Membership Committee.
4. Sometimes follow up with a phone call inviting the person to a special event at church.

Further info will be provided by: Bob Holzinger, Chair of Membership Committee

Training provided by: Bob Holzinger, Chair of Membership Committee

Ongoing help/supervision provided by: Bob Holzinger, Chair of Membership Committee

Date this description was written: 7-5-11